

**City of Pacific
Park Board Commission
MEETING AGENDA
Tuesday, April 20, 2021
6:30 p.m.**

MEMBERS: Kate Hull-Pease, Chairperson; Jim Meier, Gina Lisak, Shawna Carey, Scott Newbold, Regina Ingram

MEMBERS ABSENT:

CITY STAFF: Jack Dodge, Community Development Manager
James Morgan, Public Works Manager
Alyssa Tatro, Associate Planner

Approve Meeting Minutes: March 16th, 2020

Discussion Items:

- 1) Gate at Beaver Park
- 2) Introduction of new Park Board member, Regina Ingram
- 3) Recommended Park Improvements, Parks Board Priorities for 2021, Preliminary cost estimates
- 4) Parks Maintenance Inspections, refining summary sheet values
- 5) Adjourn

The next Regular Park Board Meeting is scheduled for Tuesday May 18, 2021 at 6:30 p.m.

**City of Pacific Park Board
Minutes for March 16, 2021**

Call to Order

Chairperson Hull-Pease called the Regular Meeting to order at 6:40PM

Attendance

Members Present: Chairperson; Kate Hull Pease, Jim Meier, Gina Lisak, Shawna Carey, Scott Newbold

Members Absent: Regina Ingram

City Staff: Jack Dodge, Community Development Manager; Alyssa Tatro, Associate Planner; Jim Morgan Nicole Schunke, Administrative Assistant

Approval of Park Board Minutes

Approving of Meeting Minutes March 2nd, 2020: Gina Lisak mentioned two changes to the minutes. Removing Mark Bowns from attendance and removing the change Mark Bowns made to the agenda. The minutes were approved as amended via Voice Vote

Approval of Agenda

The agenda was approved unanimously.

Discussion items

1. Parks Maintenance Update

Park board reviewed the monthly inspection summary provided by Public Works.

2. Introduction of Scott Newbold

Chairperson Kate asked Scott Newbold to introduce himself to the park board and other members and staff introduce themselves.

3. Recommended Park Improvements, Parks Board Priorities for 2021

Park Board ranked their recommendations

- #1. Milwaukee: Parks Master Plan linking Milwaukee, Rhubarb, Blueberry and Strawberry Parks
- #2. Interurban Trail: Flashing Lights for crosswalk, Way Finding Signage, and lighting
- #3. Sunset: Concrete removal, adding rubberized path.
- #4. Beaver: New Sod, 3 Trees on south fence line, Trash Can, Irrigation
- #5. Elise: Fence by Milwaukee Creek, BBQ, Tree, Garbage Can
- #6. Aspen: 1 Tree for Inner Circle, 3 Trees for the arch, Trash Can, Dog Poop Bag Dispenser
- #7. Otter: Rehabilitating/ re-sodding grass
- #8. Rhubarb: None
- #9. Blueberry: None
- #10. Strawberry: None
- #11. City Park: None
- #12. Alder: None

4. Planning Spring Parks Tour

The Park Board will be touring parks May 15, 2021 at 10a.m. They will be meeting in the Senior Center Parking lot.

Adjourn

The meeting was adjourned at 7:42.

Next meeting will take place on Tuesday, April 20, 2021 via Zoom Meeting

Minutes prepared by Nicole Schunke, Administrative Assistant

Meeting Minutes Approved

Kate Hull Pease, Commissioner

Date

KISSING GATE



PARK BOARD RECOMMENDATION – PRIORITY LIST– EXPENDITURE OF PARK DISCRETIONARY FUNDS FOR PARKS - 2021

Name	Address	Existing Play & Recreational Features	Existing Tables-Benches-Other	Recommended Improvements	Estimated Cost of Improvements	Priority Ranking
ACTIVE PARKS						
Alder Park	279 Alder Ln N, Pacific, WA 98047	Undeveloped		None Recommended		12
Aspen Park	101 Aspen Ln N, Pacific, WA 98047 N 47 16.115 W 122 14.081	Swings	1 Table, 3 Red Benches	1 Tree for Inner Circle (Paulownia) 3 Trees for the arch (Quaking Aspen) Trash Can Dog Poop Bag Dispenser	Donated? 3 Aspen @ 38.98 = \$116.94 (5 gal. pots)(Not Including prep & labor)	6
Beaver Park	550 Beaver Blvd, Pacific, WA 98047 N 47 15.603 W 122 15.524	Jungle Gym, Swings, Play Equipment	1 Table, 2 Benches	<ul style="list-style-type: none"> New Sod 3 Trees on south fence line Trash Can Irrigation 	<ul style="list-style-type: none"> Approx. 2,550 Sq. ft. = \$2,700 (Not Including Site Prep & Labor) 3 Leyland Cypress @ 41.46 = \$124.38 (3 gal. pots) 3 Red-sunset Maple @ \$46.00 = \$136.00 (5.5 gal pot) (Not Including prep & labor) 	4
Blueberry Park	117 5th Ave SW, Pacific, WA 98047 N 47 15.650 W 122 15.087		2 Tables, 1 Bench, 1 Garbage Can	See Comments for Milwaukee Park		1
Clint Steiger Memorial Park	117 5th Ave SW, Pacific, WA 98047 N 47 15.650 W 122 15.087	Baseball backstop, blacktop Helipad	Picnic Table OK Broken bench at Senior Center			10
City Park	600 3rd Ave SE Pacific WA 98047 N 47 15.853 W 122.14.196	Jungle Gym, Swings, BBQs, Baseball field, Stage, Bathrooms, Picnic Shelter	Benches	Expend No Funds Until Right Levee Improvement Impacts Determined		11
Elise Park	225 Elise LN Pacific WA 98047 N 47 16.111 W 122 15.255		1 Bench and 1 Picnic Table	Fence by Milwaukee Creek BBQ Tree Garbage Can		5
Milwaukee Park	522 Milwaukee Blvd SW, Pacific, WA 98047	1) Jungle Gym, Climbing Wall (fronting Milwaukee Blvd. S.)	1) 1 Bench, 1 Picnic Table (fronting	Place \$30,000 aside for a Parks Master Plan around the Hanson/Beaver	\$30,000	1

PARK BOARD RECOMMENDATION – PRIORITY LIST– EXPENDITURE OF PARK DISCRETIONARY FUNDS FOR PARKS - 2021

Name	Address	Existing Play & Recreational Features	Existing Tables-Benches-Other	Recommended Improvements	Estimated Cost of Improvements	Priority Ranking
	N 47 15.607 W 122 15.029	2) Children's play equipment, frog spring seat (Behind Homes)	Milwaukee Blvd. S. 2) 1 Bench, 1 Picnic Table (Behind Homes)	Meadows PRD Wetland linking Milwaukee, Rhubarb, Blueberry and Strawberry Parks		
Otter Park	522 Milwaukee Blvd SW, Pacific, WA 98047 N 47 15.607 W 122 15.029	Jungle Gym, Swings	2 Benches under cover.	New Sod		7
Rhubarb Park	215 Rhubarb Ave SW, Pacific, WA 98047 N 47 15.614 W 122 15.311	Half Court Basketball Court, Children's Play Equipment	2 Benches by Basketball Court, 2 Benches by Children's Play Equipment, 3 Picnic Tables	See Comments for Milwaukee Park		1
Strawberry Park	132 Strawberry Ct, Pacific, WA 98047 N 47 15.569 W 122 15.105			See Comments for Milwaukee Park		1
Sunset Park	224 Sunset Dr, Pacific, WA 98047 N 47 15'55.57 W 122 14'39.43	Children's Play Equipment	2 Benches, 1 Picnic Table	Concrete Removal, Replace with rubberized path.		3
PASSIVE PARKS						
Butte Ave SE Property				No Improvements/funding		
Morgan Property	520 3rd Ave SW, Pacific, WA 98047			No Improvements/funding		
Tacoma Blvd. Property				No Improvements/funding		
West Hill Passive Park	520 3rd Ave SW, Pacific, WA 98047			No Improvements/funding		
OTHER RECREATION IMPROVEMENTS						

**PARK BOARD RECOMMENDATION – PRIORITY LIST– EXPENDITURE OF PARK DISCRETIONARY FUNDS
FOR PARKS - 2021**

Name	Address	Existing Play & Recreational. Features	Existing Tables-Benches-Other	Recommended Improvements	Estimated Cost of Improvements	Priority Ranking
Interurban Trail – 3 rd Ave. SW				<ul style="list-style-type: none"> • Flashing Lights for crosswalk • Way Finding Signage • Lighting 		2
Interurban Trail – 5 th Ave. SW				<ul style="list-style-type: none"> • Way Finding Signage • Lighting 		2
Interurban Trail – County Line Rd				<ul style="list-style-type: none"> • Way Finding Signage • Lighting 		2

PARK INSPECTION SUMMARY FOR PARK BOARD

Inspection Items by Park Maintenance Lead

Vandalism-damage, graffiti, glass, trash, needles	Wood rotten, cracked, missing	Surfacing material
Loose or missing hardware	Remove foreign objects - chains, ropes, wood	Swings
Chains kinked, twisted, broken	Sweep walkways, platforms, steps	Climbers
Guardrails and handrails	Concrete footers exposed	Slides
Seats - cut, cracked, missing	Standing water	

Number of parks	11
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PARK INSPECTIONS - Mar 12 - Apr12, 2021

TALLY OF "GOOD" FOUND IN EACH PARK

average of each park

	12-Mar	15-Mar	19-Mar	22-Mar	25-Mar	29-Mar	2-Apr	5-Apr	12-Apr		red=below average
ASPEN	16	15	15	14	16	16	16	16	16		15.556
BEAVER	14	15	16	14	15	14	14	15	15		14.667
BLUEBERRY	14	14	14	14	14	14	14	15	15		14.222
C STEIGER	15	15	14	14	14	14	15	14	15		14.444
ELISE	14	14	14	14	14	14	14	14	15		14.111
MILWAUKEE	15	16	15	15	16	14	15	16	15		15.222
OTTER	15	16	15	16	17	14	15	16	14		15.333
RHUBARB	14	16	15	14	15	14	15	15	15		14.778
STRAWBERRY	15	14	15	14	14	14	15	14	15		14.444
SUNSET	16	15	17	15	15	15	16	16	15		15.556
	average all= 13.485										
CITY	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	18	CLOSED	CLOSED	CLOSED		18.000
TRAIL											#DIV/0!

1
2
3
4
5
6
7
8
9
10
11
12

TOTAL "GOODS"	INSPECT-ION COUNT	AVERAGE
140	9	15.556
132	9	14.667
128	9	14.222
0	0	
130	9	14.444
127	9	14.111
137	9	15.222
138	9	15.333
133	9	14.778
130	9	14.444
140	9	15.556
18	1	18.000
0	0	#DIV/0!
1353	91	14.868
TOTAL "GOODS" PER PARK	TOTAL INSPECT-IONS	GRAND AVERAGE

NOTES		funded	amount
ASPEN			
BEAVER			
BLUEBERRY			
CITY	Swings need replacement		
C. STEIGER			
ELISE			
MILWAUKEE	Moles		
OTTER			
RHUBARB	Moles		
STRAWBERRY	Moles		
SUNSET	Sidewalk too close		
TRAIL			
OTHER			
TOTALS		0	\$0

PARK BOARD RESPONSE

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NOTES: Do not include trash, garbage, or litter